

# LSI PORTSMOUTH

Learn about business culture & working practices in the UK

Develop a network of business contacts

Gain valuable work experience to add to your CV

Gain confidence

Improve your career prospects when you return home

## ARE YOU ELIGIBLE?

**You are aged over 18 / You are eligible to work in the UK**

**You are at least B2 English level / You have Financial Support**

LSI Portsmouth, in partnership with Professionals UK Ltd, offers internship programmes for students, graduates and young job seekers who are interested in gaining experience relevant to their educational background and vocational skills.

*"I was very excited to do something useful for my future!"*

**Denis, Switzerland**

*"To find a job now you need a lot of experience so if you can get experience of working in English, it's even better."*

**Elisa, Italy**

*"Internships allow students to acquire knowledge and expertise that might be useful in the not too distant future."*

**Sergio, Spain**

Placement Candidates are required to have an English Language level of at least B2 before starting their placement. In most cases, this will mean following a General English course of at least 4 weeks at LSI Portsmouth to improve your confidence and fluency in speaking and understanding; indispensable for a successful Internship experience. Your language course will be followed by an internship placement in the area of your interest for a minimum of 4 weeks. Placement Candidates are required to have an English Language level of at least B2 before starting their placement. In most cases, this will mean following a General English course of at least 4 weeks at LSI Portsmouth to improve your confidence and fluency in speaking and understanding; indispensable for a successful Internship experience. Your language course will be followed by an internship placement in the area of your interest for a minimum of 4 weeks.

**Language Specialists International, 1-13 Lord Montgomery Way, Portsmouth, England PO1 2AH**

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**[www.lsi-portsmouth.co.uk](http://www.lsi-portsmouth.co.uk)**

# INTERNSHIP PROGRAMME



## Duration

Internship placements are for a minimum of **4 weeks** and a maximum of **48 weeks**. Most students tend to take placements of between 12 and 16 weeks.

## Location

Your General English course will take place at LSI Portsmouth. Internships are mainly in **London** but may also be in other cities such as: **Bournemouth, Brighton, Bristol, Cambridge, Edinburgh, Glasgow, Manchester and Oxford**.

## Sectors

Including, but not limited to: **Accounting, Advertising, Architecture, Arts & Museums, Business Administration, Customer Services, Electrical, Mechanical, Renewable, Events, Fashion, Finance, Graphic Design, Hospitality, Human Resources, Law, Marketing, Media, NGO/Charity, Public Relations, Software Programming, Technical, Tourism, Trade/Logistics and Web Programming**.

## Mentor

Throughout your work placement a **mentor** from Professionals UK Ltd will keep in touch and will be able to **provide support and guidance**.

## Accommodation

During your LSI Portsmouth language course you will normally stay with one of our **Host Families** or in one of our **Self-Catering Student Houses**. Please see our current brochure for details and prices.

During your Internship Programme you will need to find new accommodation in the city where your placement is. Professionals UK Ltd can provide guidance regarding host families and residential accommodation.

## How to Apply

Firstly, please consider that **internships are unpaid** and you will need sufficient funds for your accommodation and daily living costs for the duration of the placement.

When you have decided to apply, please ask us for an **Internship Programme Application Form**. You will need to complete this and return it to us along with an **electronic copy of your CV and a covering letter**, both in Microsoft Word format. These must be in English. We will then inform you once Professionals UK Ltd has organised an interview for you. The Application Form, CV and Covering Letter must be sent to LSI at least 4 weeks before you start your English course. Please note that you may be asked for references from previous employers or your university/college.

## Costs & Payments

Fees for our English courses are advertised in our current brochure and on our website [www.lsi-portsmouth.co.uk](http://www.lsi-portsmouth.co.uk)

### Internship Placement Costs:

- Up to and including **24 weeks £650.00**
- Placements in Law, Architecture, Scientific, Engineering, IT Programming, High Finance plus on request specialist sectors **£700.00**

## Cancellation

Cancellation up to 2 weeks prior to any interview being arranged: £150. Thereafter: £200. With interviews arranged/attended: £250 or £500 in the case of specialist sectors. Cancellation after a successful interview has been attended will require full payment or after 2 suitable interviews have been attended, whatever the outcome.