

## 2024 Dates & Fees

### SCHOOL DATES

- LSI/IH Portsmouth is open from **Tuesday 2nd January 2024** to **Friday 20th December 2024**. We reopen on Monday 6th January 2025.
- Summer Period is from **Monday 3rd June 2024** to **Friday 23rd August 2024**.
- Students can start on any Monday, except public holidays.
- 2024 Public holidays: Friday 29th March, Monday 1st April, Monday 6th May, Monday 27th May, Monday 26th August
- Minimum age 18 (average age 23). Maximum class size 12 (average 9).

### FEES

#### Registration fee: £80

This is non-refundable and is paid on all courses.

#### Summer Period

Different tuition fees apply in the Summer Period.

#### Book fee

Courses of 1-6 weeks £40

Courses over 6 weeks £60

#### Sensations English

All courses offer free access to Sensations English, an online learning platform with lessons based on current events.

**Course Hours:** In all options, one study hour = 60 minutes

### COURSE OPTIONS

### COURSE FEES PER WEEK

THE LONGER YOU STAY, THE LESS YOU PAY!

1-4 weeks    5-11 weeks    12-21 weeks    22+ weeks

#### Course 1: IELTS PREPARATION

22½ study hours per week

Required level at least lower-intermediate (Level 4 IELTS, CEFR B1)

£325                  £315                  £305                  £295

#### Course 2: CAMBRIDGE EXAM PREPARATION (CAE)\*

22½ study hours per week (AM: General English / PM: Exam Prep)

Required level at least upper-intermediate (Level 6 IELTS, CEFR B2)

£325                  £315                  £305                  £295

#### Course 3: FULL-TIME GENERAL ENGLISH

22½ study hours per week

Required level at least lower-intermediate (Level 4 IELTS, CEFR B1)

£325                  £315                  £305                  £295

#### SUMMER SEASON SUPPLEMENT

For 2024, a seasonal supplement of £20 per week will be added in the Summer Period (3rd June - 23rd August 2024) to the courses above.

#### Course 4: GENERAL ENGLISH 'LIGHT'

12½ study hours per week (mornings only)

No minimum level required

£175 per week (non-summer period)

£185 per week (summer period)

#### Course 5: GENERAL ENGLISH + BUSINESS ENGLISH

25 study hours per week: 12½ hours General English (maximum

12 students per class, minimum age 18) + 12½ hours in Small

Business minigroup (maximum 4 students, minimum age 25)

Required level at least lower-intermediate

£695 per week all year round

#### Important Notes:

General English one-to-one lessons are available on request at £78 per hour - please check availability with the school.

When a student's course dates include tuition weeks which are in both the NON-SUMMER and the SUMMER periods, then the non-summer tuition fee will apply to the non-summer weeks and the summer tuition fee will apply to the summer weeks.

\*Please see the following Cambridge Exam Course section for FCE and CPE options.

### Airport Taxi Transfer

#### HEATHROW OR GATWICK AIRPORT

On arrival: £150

On departure: £115

On arrival and departure: £260

#### SOUTHAMPTON EASTLEIGH AIRPORT

On arrival: £90

On departure: £80

On arrival and departure: £150

# Accommodation

## HOMESTAY

**£180 (non-summer) / £190 (summer) per week**  
**£35 per extra night**

- Homestay is on a half-board basis (breakfast and dinner during the week, all meals at weekends).
- Students should arrive at their homestay on Sunday and leave on Saturday.
- We are proud of our ability to recruit some of the best homestay families, which is helped by the fact that, in this beautiful and historic university city of 200,000 people, there are very few language schools.
- Special dietary requirement supplement (coeliac, gluten-free, vegan, nut allergy etc.) £20 per week

## SELF-CATERING

**£250 per week (+£100 booking fee)**

LSI/IH Portsmouth offers high-quality self-catering accommodation in University Residences within walking distance of the school, year-round. This accommodation can only be booked through LSI/IH Portsmouth. Please note this accommodation is not owned or managed by LSI/IH Portsmouth. Please contact us directly for further information.

Self-contained studio rooms include a bed, desk, kitchenette and ensuite bathroom.

# IELTS and Cambridge Exam Courses

## THE IELTS TEST

The International English Language Testing System is the key language qualification required for entry into British, Australian and many American universities and colleges of higher education. LSI/IH Portsmouth is one of the few private UK language schools approved by the British Council as an official testing centre. We also assist and give advice to students with their university applications. We usually hold two IELTS examinations per month and students can collect their results at school on the 13th day after the test. The cost of the exam is £200\* (in addition to tuition fees). Please indicate on the Registration Form if you wish to take an IELTS test while you are studying with us and in which month you wish to do it. Please note that places cannot be reserved without payment. If you wish to cancel or postpone your test, you are required to give notice and you may be charged an administration fee. For further information on cancelling or postponing your test, please email [IELTS@lsi-portsmouth.co.uk](mailto:IELTS@lsi-portsmouth.co.uk). Please see our website for exam dates and availability.

## Cambridge Examinations

At LSI/IH Portsmouth, we offer preparation courses for the CAE (Certificate in Advanced English). This course combines group General English classes in the morning to improve students' overall language abilities, with group Cambridge exam preparation classes in the afternoons to focus on specific exam skills. For students who wish to study for the FCE (First Certificate in English) or the CPE (Certificate of Proficiency), we offer preparation courses combining group General English classes in the morning with 1:1 Cambridge exam preparation in the afternoons. LSI/IH Portsmouth is an official test centre, so students can take the exam on-site at the end of their course.

### Cambridge Exam Fees for 2024

## Cambridge Course And Exam Dates 2024

**CAE: 22.5 study hours per week** (12½ hours General English + 10 hours Exam Prep)

Course dates: 15/04/24 - 07/06/24 (suggested exam: 05/06/24)  
01/07/24 - 23/08/24 (suggested exam: 23/08/24)

CAE Exam dates: 21/02/24, 05/06/24, 23/08/24, 27/11/24

**FCE/CPE: 17.5 - 22.5 study hours per week** (12½ hours General English + 5 or 10 hours 1:1 Exam Prep)

Course dates: Start any Monday!

FCE exam dates: 02/03/24, 04/06/24, 22/08/24, 26/11/24

CPE exam dates: 02/03/24, 07/06/24, 30/11/24

Course fees: **£565 per week** (with 5 hours 1:1) **£955 per week** (with 10 hours 1:1)

**You can study any length of course from 2 weeks upwards. Please see our website or email us for more information on Cambridge Examination courses.**

Exam	Price
FCE	£195*
CAE	£200*
CPE	£205*

*\*Prices are subject to change without notification.*

**IMPORTANT:** Please note that the **speaking exams are held on a different date to the written exams.** Please be careful when booking flights and accommodation at the end of your course.

## BANK DETAILS

### International Payments via Flywire

LSI/IH Portsmouth have partnered with Flywire to make your international payments easier. Flywire allows you to pay from almost any country by bank transfer, credit card and other local payment methods. To make an international payment, please go to [lsi-portsmouth.flywire.com](https://lsi-portsmouth.flywire.com) and follow the simple instructions.

### Bank Transfer

All fees are payable, in GBP Sterling, at least 3 weeks in advance to: LANGUAGE SPECIALISTS INTERNATIONAL, National Westminster Bank PLC, Commercial Road Branch, Portsmouth, England, PO1 1EJ.

**A/c No.** 89795481

**Sort Code** 56-00-64

**SWIFT Code** NWBKGB2L

**IBAN Code** GB15 NWBK 5600 6489 7954 82

Please note that you are responsible for covering the cost of bank charges.

Please state the **INVOICE NUMBER** and **STUDENT NAME** in the details e.g. '34567-Smith'

## GENERAL INFORMATION

- The minimum age for General English, Cambridge, and IELTS courses is 18. The minimum age for Business English programmes is 25.
- The school is closed on public holidays, except for Business English afternoon classes.
- LSI/IH Portsmouth has a **24-hour emergency phone number**: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain).
- You should arrive at school between 8:30 and 8:45 on your first day.
- **INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason.**
- LSI/IH Portsmouth keeps personal information in both electronic and paper format. When requested, this information is passed on to third parties such as the British Council, ISI and UKVI.
- LSI/IH Portsmouth may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course.
- For school rules, policies and procedures, please see our website:  
[www.lsi-portsmouth.co.uk/school-policies/](http://www.lsi-portsmouth.co.uk/school-policies/)

## VISAS

- It is your responsibility to ensure you have the correct type of visa and appropriate leave to remain in the UK. For the latest information about student visas for the UK, please visit [www.gov.uk/check-uk-visa](http://www.gov.uk/check-uk-visa).
- If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.
- If you apply for a Student Visa, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your visa application meets UKVI requirements, and all your tuition fees and cost of the CAS have been paid in full.
- **We are obliged to inform the Home Office if you do not follow your visa conditions.**

## HOW TO BOOK

Please complete our REGISTRATION FORM and e-mail it to us, or book through our website. In order to process your booking, **we must receive a non-refundable £300 deposit**, which you can send to us via FlyWire or bank transfer (please send us proof of this payment).

After receiving your registration form and required fees, we will send you a booking confirmation and any necessary immigration documents for short term Student Visa applications. Documents for Student Visa applications will be sent once the terms and conditions above have been met. We will also send an invoice; the balance of this is due at least 3 weeks before the start of the course.

Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course; please send us your arrival information as soon as possible.

## HOLIDAYS

You may take a holiday during your course, **up to 4 weeks**, provided you **give LSI/IH Portsmouth at least 1 weeks' notice**. The holiday weeks are given as **course credit** and you can take these unused study weeks at a later date, within a 12-month period. **Please note that course credits are non-refundable and must be taken as study weeks.**

Homestay accommodation: If you are away for a full week (weekend to weekend) and give 1 weeks' notice, we will refund 50% of the fees.

Self-catering: There are no refunds for holidays taken.

## TERMS & CONDITIONS

- In booking with us, **you agree to accept LSI/IH Portsmouth's Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **A £300 non-refundable deposit is required for all bookings.**
- LSI/IH Portsmouth reserves the right to refuse an enrolment.

### Before Starting a Course

- If we receive notice of cancellation before the start of a course, all tuition and accommodation fees will be refunded less 10% of tuition fees or £300 deposit, whichever is the higher.
- If we receive notice of postponement less than 1 week (5 working days) before the planned start of a course, you will lose the £300 deposit and be required to pay another deposit before we can confirm a new start date.
- If you are waiting for a visa and think that you may be delayed, you must let us know at least 1 week before your planned start date or you may lose your deposit and have to pay another £300.
- If your visa application is refused, all accommodation and tuition fees will be refunded (less irrecoverable costs e.g. bank charges and CAS fee) but only when we have seen a copy of the visa refusal letter. The £80 registration fee is non-refundable in any case.

### Changes

- A course change fee of £25 is required on any changes made to the original booking where we have to produce new documents/invoices; dates; course changes (but not upgrades); adding/cancelling accommodation and transfers; shortening courses. Note: there will be no charge if the changes are due to a visa delay.

### After Starting a Course

- It is LSI/IH Portsmouth's policy that **all tuition fees are non-refundable once the course begins**, so you should **make sure your insurance policy will cover this in case you have to stop your course early.**
- Homestay fees are refundable subject to 1 full weeks' notice.
- If you have a Student Visa, accommodation fees will only be refunded if you show us documentary evidence that you are enrolled and sponsored by another UK institution or have booked and paid for a flight home. Refunds are usually made to the person who paid the fees (not necessarily to the student). Bank charges are at your expense.

### Other

- LSI/IH Portsmouth reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures. Unacceptable behaviour in school accommodation may result in students being asked to leave - we cannot guarantee that we will be able to find suitable, alternative accommodation.
- Your level of English must be at the required level for the course you have booked. If we think your level is not suitable for the course you booked, we reserve the right to move you to a more appropriate course. If the new course is more expensive, you will be expected to pay the difference. If the new course is less expensive, you will receive credit for the difference.
- The School reserves the right to cancel or alter a course. If we do so, we will offer either an alternative course or a refund of all fees. If you decide not to take the alternative course offered, we will not be liable for any losses incurred by the student for cancelled travel arrangements.
- Where there is only one person on a particular group course, we reserve the right to offer the cost-equivalent number of individual lessons instead of the group course.
- The School reserves the right to change teachers at any time during the course.
- In the event of 'force majeure', such as fire, flooding, infectious diseases and other events outside our reasonable control which may cause the closure of the school, refunds will not be made.

## PERSONAL DETAILS

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Gender: \_\_\_\_\_

Nationality: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Contact Tel: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Occupation/ Job: \_\_\_\_\_

Please give details of any special needs, learning difficulties or medical conditions the school should be aware of:

\_\_\_\_\_

### How did you hear of LSI/IH Portsmouth?

Representative  British Council

Ex-Students  Friends

International House  Social Media: \_\_\_\_\_

## COURSE DETAILS

Please choose the programme you require:

**Course 1: IELTS Preparation**  
 Would you like to take the IELTS exam at LSI/IH Portsmouth?  
 No  Yes (Which month? \_\_\_\_\_)

**Course 2: Cambridge Exam Preparation**  
 For students who wish to prepare for one of the Cambridge exams, please choose which exam you wish to prepare for, and the format:

CAE (General English + CAE Exam Prep)  Group format  
 5 hours 1:1  
 10 hours 1:1

FCE (General English + FCE Exam Prep)  5 hours 1:1  
 10 hours 1:1

CPE (General English + CPE Exam Prep)  5 hours 1:1  
 10 hours 1:1

**Course 3: Full-time General English**

**Course 4: General English 'Light'**

**Course 5: General English and Business English**

Dates of Course: \_\_\_\_\_

Number of weeks: \_\_\_\_\_

I have read and understood the terms and conditions. Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Contact in emergency: \_\_\_\_\_ Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_

## LEVEL OF ENGLISH:

	Very good	Good	Inter-mediate	Weak	Very weak
Speaking					
Listening					
Reading					
Writing					

### Where did you learn your English?

At School – if so, how many years? \_\_\_\_\_

At evening classes or language school – how many hours in total?  
 \_\_\_\_\_

Other \_\_\_\_\_

### Do you have any English language certificates or qualifications?

\_\_\_\_\_

## ACCOMMODATION

### 1. Would you like us to arrange homestay or self-catering accommodation for you?

Homestay  Self-catering  No, thanks

2. Do you smoke?  Yes  No

### 3. If you have chosen homestay, do you have any special preferences, e.g. size of family, age, children, household pets, hobbies/interests?

\_\_\_\_\_

4. Any allergies? \_\_\_\_\_

5. Any special dietary needs? (supplement may apply)

\_\_\_\_\_

6. Any health problems or disabilities?

\_\_\_\_\_

## ARRIVAL DETAILS

Date & time: \_\_\_\_\_

Flight Number & Airport: \_\_\_\_\_

Do you require an airport taxi transfer?

No  Yes, one way  Yes, return