

## 2024 Dates & Fees

### IMPORTANT SCHOOL DATES

LSI/IH Portsmouth is open from **Tuesday 2nd January 2024** to **Friday 20th December 2024**. We reopen on Monday 6<sup>th</sup> January 2025.

Summer period is from **Monday 3rd June 2024** to **Friday 23rd August 2024**.

2024 Public Holidays: Friday 29th March, Monday 1st April, Monday 6th May, Monday 27th May, Monday 26th August

### COURSE OPTIONS

### COURSE FEES

<p><b>PSE 1</b> <b>20 WEEK PRE-SESSIONAL PROGRAMME / 2.0 IELTS BANDS</b> 27/11/23 - 19/04/24 08/04/24 - 23/08/24 05/08/24 - 20/12/24</p>	<p><b>£6,800</b></p>
<p><b>PSE 2</b> <b>16 WEEK PRE-SESSIONAL PROGRAMME / 1.5 IELTS BANDS</b> 02/01/24 - 19/04/24 *Monday 1<sup>st</sup> January is a bank holiday. 07/05/24 - 23/08/24 *Monday 6th May is a bank holiday. 02/09/24 - 20/12/24</p>	<p><b>£5,450</b></p>
<p><b>PSE 3</b> <b>11 WEEK PRE-SESSIONAL PROGRAMME / 1.0 IELTS BANDS</b> 05/02/24 - 19/04/24 10/06/24 - 23/08/24 07/10/24 - 20/12/24</p>	<p><b>£4,150</b></p>
<p><b>PSE 4</b> <b>7 WEEK PRE-SESSIONAL PROGRAMME / 0.5 IELTS BANDS</b> 04/03/24 - 19/04/24 08/07/24 - 23/08/24 04/11/24 - 20/12/24</p>	<p><b>£2,700</b></p>
<p><b>PSE 5 (SUMMER ONLY)</b> <b>4 WEEK PRE-SESSIONAL PROGRAMME / UNCONDITIONAL</b> 29/07/24 - 20/12/24</p>	<p><b>£1,800</b></p>
<p><b>EPSE</b> <b>36 WEEK EXTENDED PROGRAMME / NO MINIMUM LEVEL</b> 11/12/23 - 23/08/24</p>	<p><b>£10,900</b></p>

### COURSE FEES INCLUDE:

Teaching, all course books and materials, and unlimited Wi-Fi at LSI/IH Portsmouth.

# Accommodation

## HOMESTAY

**£180 (non-summer) / £190 (summer) per week**  
**£35 per extra night**

- Homestay is on a half-board basis (breakfast and dinner during the week, all meals at weekends).
- Students should arrive at their homestay on Sunday and leave on Saturday.
- We are proud of our ability to recruit some of the best homestay families, which is helped by the fact that, in this beautiful and historic university city of 200,000 people, there are very few language schools.
- **Special dietary requirement supplement (coeliac/gluten-free, vegan, nut allergy etc.) £20 per week**

## SELF-CATERING

**£250 per week (+£100 booking fee)**

LSI/IH Portsmouth offers high-quality self-catering accommodation in University Residences year-round within walking distance of the school. This accommodation can only be booked through LSI/IH Portsmouth. Please note this accommodation is not owned or managed by LSI/IH Portsmouth. Please contact us directly for further information.

## PRIVATELY ARRANGED ACCOMMODATION

**Prices start at approximately £90 per week** for a room in a shared house, excluding utility charges, council tax or internet. You will need to find private accommodation yourself. For advice and tips please visit our website: [www.lsi-portsmouth.co.uk/about/useful-info-before-arrival/finding-your-own-accommodation/](http://www.lsi-portsmouth.co.uk/about/useful-info-before-arrival/finding-your-own-accommodation/)

### Airport transfers:

Heathrow or Gatwick Airport: £150 on arrival/£260 on arrival and departure.

Southampton Eastleigh Airport: £90 on arrival/£150 on arrival and departure.

## BANK DETAILS

### International Payments via Flywire

LSI/IH Portsmouth have partnered with Flywire to make your international payments easier. Flywire allows you to pay from almost any country by bank transfer, credit card and other local payment methods. To make an international payment, please go to:

**[www.lsi-portsmouth.flywire.com](http://www.lsi-portsmouth.flywire.com)**

and follow the simple instructions.

### Bank Transfer

All fees are payable, in GBP Sterling, at least 3 weeks in advance to:

LANGUAGESPECIALISTS INTERNATIONAL, National Westminster Bank PLC, Commercial Road Branch, Portsmouth, England, PO1 1EJ.

**A/c No. 89795481**

**Sort Code 56-00-64**

**SWIFT Code NWBKGB2L**

**IBAN Code GB15 NWBK 5600 6489 7954 82**

Please note that you are responsible for covering the cost of bank charges.

Please state the INVOICE NUMBER and STUDENT NAME in the details e.g. '34567-Smith'

## GENERAL INFORMATION

- The minimum age for Pre-Sessional courses is 18.
- The school is closed on public holidays.
- LSI/IH Portsmouth has a **24-hour emergency phone number:** 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain).
- You should arrive at school at 8:30 on your first day.
- **INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason.**
- LSI/IH Portsmouth keeps personal information in both electronic and paper format. When requested, this information is passed on to third parties such as the British Council, ISI and UKVI.
- LSI/IH Portsmouth may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course.
- For school rules, policies and procedures, please see our website:  
[www.lsi-portsmouth.co.uk/school-policies/](http://www.lsi-portsmouth.co.uk/school-policies/)
- A minimum of 90% attendance is required in order to pass the Pre-sessional course.
- Please note you will be expected to have your own wireless-enabled laptop computer – this is essential equipment for the course.

## VISAS

- It is your responsibility to ensure you have the correct type of visa and appropriate leave to remain in the UK. For the latest information about student visas for the UK, please visit [www.gov.uk/check-uk-visa](http://www.gov.uk/check-uk-visa).
- If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.
- If you apply for a Student Visa, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your visa application meets UKVI requirements, and all your tuition fees and cost of the CAS have been paid in full.
- **We are obliged to inform the Home Office if you do not follow your visa conditions.**

## HOW TO BOOK

If you already hold a conditional offer for a degree course with one of our partners, please complete our registration form and email it to [admissions@lsi-portsmouth.co.uk](mailto:admissions@lsi-portsmouth.co.uk)

We must also receive a copy of your passport, eligible English Certification\* and a copy of your University conditional offer, if applicable.

If you wish to apply for the composite programme (your chosen degree course together with the appropriate 4-week, 7-week or 11-week Pre-Sessional English course), please contact LSI/IH Portsmouth at [admissions@lsi-portsmouth.co.uk](mailto:admissions@lsi-portsmouth.co.uk)

In order to process your booking we must receive full course fees. If your offer is a composite unconditional offer, you will need to pay the full course fees to LSI/IH Portsmouth and a deposit to the University you are applying to. Please contact your University to find out how much you are required to pay.

After receiving your registration form, required documents and payment, we will send you a booking confirmation and any necessary immigration documents. Documents for visa applications will be sent once the terms and conditions above have been met. Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course - please send us your arrival information as soon as possible.

\*English Qualifications we accept for our Pre-sessional course:

- UKVI or Non-UKVI IELTS taken from an approved test centre
- Duolingo
- Pearson English test
- IELTS Indicator
- TOEFL iBT

This list is subject to change in accordance with UKVI guidance. Please contact us if you have a different English Qualification from the list above.

## TERMS & CONDITIONS

- In booking with us, you agree to accept LSI/IH Portsmouth's **Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **Full payment of course fees is required for all bookings.**
- LSI/IH Portsmouth reserves the right to refuse an enrolment.
- In the event of 'force majeure', such as fire, flooding, infectious diseases, and other events outside our control which may cause closure of the school, refunds will not be made.
- Refunds for cancelled places will only be made in the event that you are refused a visa. If this should happen, a copy of the visa refusal letter should be sent to LSI/IH Portsmouth and once received, all tuition fees (less an administrative charge of £300 or 10% of tuition, whichever is higher) will be refunded.
- Homestay fees are refundable subject to 1 full week's notice.
- Self-Catering Residence fees are non-refundable in any case.

### Changes

- A course change fee of £25 is required for any changes made to the original booking where we have to produce new documents/invoices; dates; course changes (but not upgrades); adding/cancelling accommodation and transfers; shortening courses. Note there will be no charge if the changes are due to a visa delay.

### After Starting a Course

- It is LSI/IH Portsmouth's policy that **all tuition fees are non-refundable once the course begins**, so you should **make sure your insurance policy will cover this in case you have to stop your course early.**
- Homestay fees are refundable subject to 1 full week's notice.
- If you have a Student Visa, accommodation fees will only be refunded if you show us documentary evidence that you are enrolled and sponsored by another UK institution or have booked and paid for a flight home. Refunds are usually made to the person who paid the fees (not necessarily to the student). Bank charges are at your expense.

### Other

- Students who are asked to leave the course due to poor performance will not be entitled to any refund or credit for the future but may transfer the balance of any outstanding fees to an IELTS preparation course if they wish: an administration charge of £300 will be made for this.
- LSI/IH Portsmouth reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures. Unacceptable behaviour in school accommodation may result in students being asked to leave - we cannot guarantee that we will be able to find suitable, alternative accommodation.
- The School reserves the right to change teachers at any time during the course.

## HOLIDAYS

Students following a Pre-Sessional English course are not allowed to take holidays.

# Registration form

## PERSONAL DETAILS

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Gender: \_\_\_\_\_

Nationality: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Contact Tel: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Occupation/ Job: \_\_\_\_\_

Please give details of any special needs, learning difficulties or medical conditions the school should be aware of:

\_\_\_\_\_

### How did you hear of LSI/IH Portsmouth?

- Representative       British Council  
 Ex-Students       Friends  
 International House       Social Media: \_\_\_\_\_

## UNIVERSITY PROGRAMME OF STUDY

Level (BA/MA/PHD): \_\_\_\_\_

Subject you will study: \_\_\_\_\_

University or ICP Reference No: \_\_\_\_\_

IELTS Band Required: \_\_\_\_\_

Current IELTS Score: \_\_\_\_\_

Please supply a copy of passport photo page, IELTS certificate (or equivalent English Language test certificate) and Condition Offer with this application.

## ACCOMMODATION

1. Would you like us to arrange homestay or self-catering accommodation for you?       Homestay       Self-catering       No, thanks

2. Do you smoke?       Yes       No

3. If you have chosen homestay, do you have any special preferences, e.g. size of family, age, children, household pets, hobbies/interests?

4. Any allergies? \_\_\_\_\_

5. Any special dietary needs? (supplement may apply) \_\_\_\_\_

6. Any health problems or disabilities? \_\_\_\_\_

I have read and understood the terms and conditions.      Signed: \_\_\_\_\_      Date: \_\_\_\_\_

Contact in emergency: \_\_\_\_\_      Relationship: \_\_\_\_\_      Telephone: \_\_\_\_\_

## COURSE DETAILS:

Please choose the programme you require:

- Face to face       Online
- PSE 1** (20 Week Pre-sessional Programme / 2.0 IELTS Bands)  
 27/11/23 - 19/04/24  
 08/04/24 - 23/08/24  
 05/08/24 - 20/12/24
- PSE 2** (16 Week Pre-sessional Programme / 1.5 IELTS Bands)  
 02/01/24 - 19/04/24  
 07/05/24 - 23/08/24  
 02/09/24 - 20/12/24
- PSE 3** (11 Week Pre-sessional Programme / 1.0 IELTS Bands)  
 05/02/24 - 19/04/24  
 10/06/24 - 23/08/24  
 07/10/24 - 20/12/24
- PSE 4** (7 Week Pre-sessional Programme / 0.5 IELTS Bands)  
 04/03/24 - 19/04/24  
 08/07/24 - 23/08/24  
 04/11/24 - 20/12/24
- PSE 5** (4 Week Pre-sessional Programme / Unconditional)  
 29/07/24 - 20/12/24
- EPSE** (36 Week Extended Programme / No minimum level)  
 11/12/23 - 23/08/24

## ARRIVAL DETAILS

Date & time: \_\_\_\_\_

Flight Number & Airport: \_\_\_\_\_

Do you require an airport taxi transfer?

- No       Yes, one way       Yes, return